



Intake & Assessment Specialist – Part Time

Above It All (AIA) is seeking part-time **Intake & Assessment Specialist (IAS)** to provide bio psychosocial assessment, crisis intervention, and links to resources for client and families enrolling in Psychiatric Rehabilitation services. Working within a multidisciplinary context, this position will participate in professional meetings, maintain accurate and protected medical info, and provide reports as warranted for funding sources. The IAS must maintain the highest standards of clinical practice, including licensure in good standing, continuing education training, and familiarity with current evidenced-based practices.

Job Duties

- Conduct confidential, quality intake and biopsychosocial assessment to determine the appropriate level of care
 - Develop and review Individualized Rehabilitation Plans
 - Based on the assessments, make referrals to the most appropriate programs and agencies in an effort to help clients access the right level of care to best meet their treatment needs
 - Work closely with clients to engage them in the decision-making process and help them understand the benefits of accessing the appropriate level of care
 - Crisis Intervention as needed
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Job Requirements

- Master's degree
- Must be a Licensed Clinical Social Worker (LCSW) or Licensed Graduate Social Worker (LGSW)
- Two years of experience working with a program that provides services to individuals with emotional and behavioral disabilities
- Have experience with developing treatment plans and completing assessments
- Must hold a valid driver's license with acceptable driving record and provide own, insured, transportation